



Trinity Health
Of New England

Saint Francis Hospital
and Medical Center

Nursing Education Department **ORIENTATION**

Welcome to Saint Francis Hospital and Medical Center and Mount Sinai Rehabilitation Hospital. Your classroom orientation will continue in the Nursing Education Department. This education is *mandatory*. You will not be able to report to the floor without it. You will find the details below:

Location:

- Center for Nursing Education & Practice Innovation (CNEPI) 2nd floor
(directions to CNEPI Building are listed below on Page 2)

Contact:

- If you are going to be late, absent, or have any questions -- please call the Nursing Education Department at (860) 714-5109. You can leave a message.

Parking:

- 95 Woodland 3rd lot (last lot). It is next to the Classis Magnet School
- Walk up driveway to light and cross the street to main entrance

Dress:

- Business casual
- Scrubs ordering will be discussed on Tuesday
- Bring sweater/ light jacket as temperatures fluctuate

Lunch/ Breaks:

- You may bring your lunch, snacks, bottled water, etc.
- A refrigerator and microwave are available for your use

Please bring earbuds or headphones to class every day for computer lessons.

- **Registered Nurses / LPNs**

Please report to Center for Nursing Education & Practice Innovation (CNEPI) 2nd floor at 7:30am on Tuesday (the day after the initial Monday Hospital Orientation). You will have classes on Tuesday, Wednesday, Thursday, and Friday (if applicable) in The Nursing Education Department.

- **NA/Mental Health Worker/ED Tech/Cardiac Tech/Endo Tech/Surgical Tech**

Please report to Center for Nursing Education & Practice Innovation (CNEPI) 2nd floor at 7:30am on Tuesday (the day after the initial Monday Hospital Orientation). You will have classes on Tuesday, Wednesday, and Thursday in The Nursing Education Department

- **Student Nurse Intern**

Please report to Center for Nursing Education & Practice Innovation (CNEPI) 2nd floor at 7:30am on Tuesday (the day after the initial Monday Hospital Orientation). You will have classes on Tuesday, Wednesday, and Thursday in The Nursing Education Department

- **Unit Secretaries**

Please report to Center for Nursing Education & Practice Innovation (CNEPI) 2nd floor at 7:30am on Tuesday (the day after the initial Monday Hospital Orientation). You will have classes on Tuesday and Wednesday in The Nursing Education Department

Directions to Center for Nursing Education & Practice Innovation (CNEPI) Building

- After you enter the main entrance of the hospital go to the **Blue Elevators** to the 2nd Floor
- Once off elevator go to hallway and take a right down long hallway (pass **Green Elevators**)
- End of hall bare to your left (follow signs for **Orange Elevator**)
- Follow hall until you come to the **Orange Elevators**
- Take **Orange Elevators** to 3rd Floor
- Take left off elevator
- Walk down hall over bridge
- End of hall take a left and you are in the CIPCI/CNEPI building for orientation

Any further questions please call Nursing Education Department 860-714-5109