

The Colleague of the Month Award recognizes colleagues who exceed expectations, demonstrate excellence in job performance, and deliver exceptional service. In reviewing nominations, the Selection Committee looks for stories that describe how the nominees' behaviors are "above and beyond" the typical functions of their jobs, even if they are not a direct care worker.

- Colleague consistently models the behavior of our mission and core values
- Colleague serves as a resource to others for knowledge and motivates colleagues to follow proper procedures in the workplace
- Colleague takes initiative to improve a work process
- Colleague assists a patient or department beyond the call of duty

**Eligibility:**

- Satisfactorily completed 90 days of employment
- Cannot be on PIP or have had disciplinary action in the prior 6 months
- Senior leadership is not eligible

**The selection process:** Nominations are reviewed by ELT (Executive Leadership Team).

Colleague: \_\_\_\_\_ Department: \_\_\_\_\_

Position: \_\_\_\_\_

Nominating Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Explain how this colleague exceeds expectations and consistently lives our values of Reverence, Commitment to Those Who Are Poor, Safety, Justice, Stewardship, and Integrity below:

If additional room is needed, please attach to email or write on back side of form).

Please return the completed nomination form by the last day of the month to June-Ann Garafano, HR Director/Business Partner ([June-Ann.Garafano@trinityhealthofne.org](mailto:June-Ann.Garafano@trinityhealthofne.org)) or Pam Vastano, THMG Regional Executive Associate ([Pamela.Vastano@trinityhealthofne.org](mailto:Pamela.Vastano@trinityhealthofne.org)). The selection committee will review by the end of each month and announce the winner by the middle of the following month.